



**EF CHAPTER PARTNERSHIP GRANT APPLICATION**

**FOUR \$1000 Grants Available Each Year**

**Application Deadlines:**

**March 15<sup>th</sup> for programs held January – June**

**August 15<sup>th</sup> for programs held July-December**

Date \_\_\_\_\_ Chapter \_\_\_\_\_

Chapter (mailing) address \_\_\_\_\_  
(Street/box#) (City) (State/zip)

Contact person/VP Foundation/Education (required) \_\_\_\_\_

Email \_\_\_\_\_

Phone (H) \_\_\_\_\_ Phone (O) \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Title of program \_\_\_\_\_ Date of event \_\_\_\_\_

Location \_\_\_\_\_ Time of event \_\_\_\_\_

Describe educational aspect of program and purpose \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you plan to reach potential attendees and who are you targeting \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will you promote and market the program \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will you have IFDA membership information available for potential members and student members? \_\_\_\_\_  
\_\_\_\_\_

Proposed speaker or panel: \_\_\_\_\_

**COST BREAKDOWN:**

Speaker fee: \_\_\_\_\_ Speaker expenses: \_\_\_\_\_

Food \_\_\_\_\_ Beverages \_\_\_\_\_ Decoration/flowers: \_\_\_\_\_

Equipment rental: \_\_\_\_\_ Invitation (design, printing, postage) \_\_\_\_\_

**PROJECTED INCOME:**

Ticket sales: \_\_\_\_\_ Other (sale of books, etc.) \_\_\_\_\_

Please attach a copy of your proposed invitation that must mention IFDA Educational Foundation as co-sponsor. Opening remarks need to include a brief overview of EF goals and projects, grant and scholarship opportunities with information available at [ifdaef.org](http://ifdaef.org)

Chapters will also need to complete a debriefing form following the event.

Please send complete application packet to:  
Bernd G. Heinze, IFDA Educational Foundation,  
150 S. Warner Road, Suite 156, King of Prussia, PA 19406